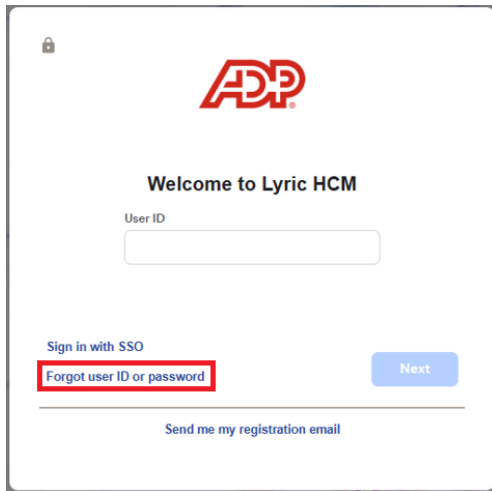


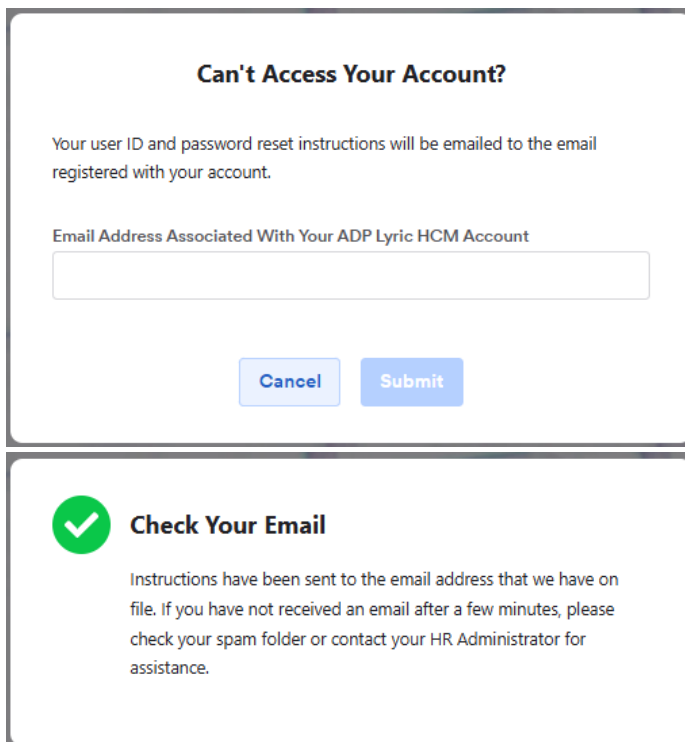
ADP Forgot Username/Password Instructions

1. Navigate to <https://lyric.adp.com/auth/login>.
2. Select **Forgot user ID or Password**.



The image shows the ADP Lyric HCM login interface. At the top is the ADP logo. Below it, the text "Welcome to Lyric HCM" is displayed. There is a "User ID" label above a text input field. Below the input field, there are two options: "Sign in with SSO" and "Forgot user ID or password". The "Forgot user ID or password" option is highlighted with a red rectangular box. To the right of these options is a blue "Next" button. At the bottom, there is a link that says "Send me my registration email".

3. Enter the email address associated with your ADP account, and press **Submit**.



The image shows a screen titled "Can't Access Your Account?". Below the title, it says "Your user ID and password reset instructions will be emailed to the email registered with your account." There is a label "Email Address Associated With Your ADP Lyric HCM Account" above a text input field. At the bottom, there are two buttons: "Cancel" and "Submit".

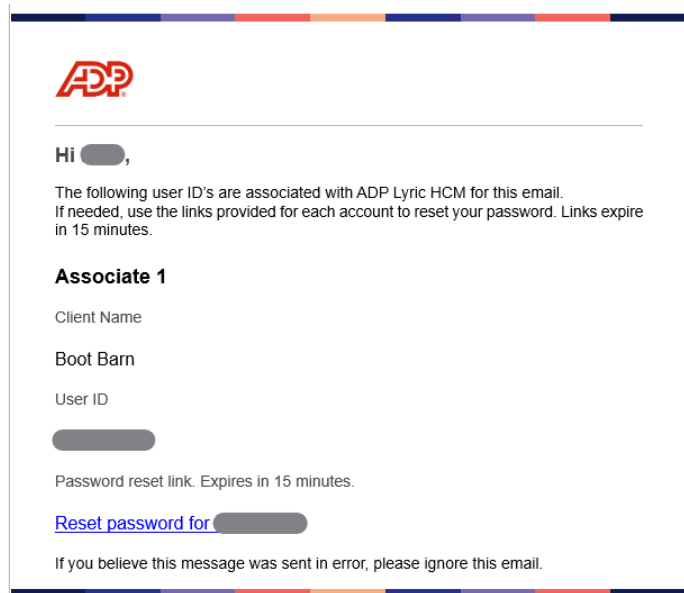
 **Check Your Email**

Instructions have been sent to the email address that we have on file. If you have not received an email after a few minutes, please check your spam folder or contact your HR Administrator for assistance.

ADP Forgot Username/Password Instructions

4. Check your email for a message with the subject line: “**Access Your ADP Lyric HCM Account**” from donotreply@adp.com. If the email is not received within a few minutes, check the spam folder.

From: <donotreply@adp.com>
Date: Tue, Feb 4, 2025 at 3:13 PM
Subject: **Access Your ADP Lyric HCM Account**
To: [REDACTED]



If you're still unable to access your account after following the steps above, please contact HRIS@bootbarn.com for further assistance. Include in the email subject line "**Request for ADP Login Help**" and provide your full name and Partner ID.